Job profile and person specification

Job title	Tester
Reports to	Project Manager
Department	Projects team in Operations & Technology departments
Salary	Competitive
Hours	Full-time, 37.5 hours per week
Job type	12 months Fixed Term Contract
Date	September 2017

Job Summary

Every day brings new challenges at Great Ormond Street Hospital (GOSH). Every day, 618 seriously ill children from across the UK arrive for life-changing treatments. Every day, young lives hang in the balance as patients, families and staff battle the most complex illnesses. And every day, the brightest minds come together to achieve pioneering medical breakthroughs that change the lives of thousands of children – and change the world. This extraordinary hospital has always depended on charitable support to give seriously ill children the best chance to fulfil their potential. Without donations, Great Ormond Street Hospital Charity can't help fund ground breaking research, advanced equipment, child and family support services, and the rebuilding and refurbishment of wards and medical facilities. Our staff help to raise these vital funds for the hospital. A better future for seriously ill children starts with you.

The charity has invested significantly in its technology infrastructure and software, in addition to the skilled people and teams needed to manage and develop its strategic future developments.

The Tester plays a vital role within the Projects team and one which will vary depending on particular project requirements. The post holder may join a project at the initial implementation stages, to assess potential testing risks, or be brought on to a project midway through, when testing becomes a key requirement.

Flexibility and a proactive, can-do attitude, allied to a strong sense of personal responsibility to meet personal and projects' deadlines, particularly prior to software implementation and go-live, are essential for this role.

Line management responsibility

N/A

Budgetary responsibility

N/A

Job Profile

Main duties and responsibilities

- Working with the Projects team, third party suppliers and system users to understand the testing scope and requirements for a variety of projects, which may include:
    - Stress testing
    - Performance testing
    - Functional testing
    - Scalability testing
- Completion of assigned Salesforce administration tasks (e.g. configuration and permission sets changes; updating and moving of data within the org) by line manager and senior management
- Writing and executing test scripts
- Designing tests in a way which effectively mitigates risk
- Running manual and automated tests
- Testing in different environments including web and mobile
- Collaborating within the Projects team, and with software developers, third party suppliers and wider charity teams, to ensure tests across multiple projects are resourced appropriately and delivered to agreed deadlines
- Reporting on testing progress and communicating findings effectively to technical and non-technical colleagues, including the Projects team, software developers and relevant stakeholders
- Monitoring applications and software systems using agreed tools
- Preparing and assisting in the deployment and promotion of work packages to different environments (e.g. UAT to Production)
- Writing bug reports using agreed charity project tools (e.g. Tracker and JIRA)
- Reviewing project and testing documentation; feeding back revisions and gaps effectively to improve the testing lifecycle
- Quality assurance
- Providing objective feedback to software development project teams
- Document analysis using agreed project tools
- Liaising with project team members from third party suppliers on a global basis
- Completion of any assigned Salesforce administration tasks in order to support the delivery of the objectives of the Projects and Database teams
- Performing any other reasonable tasks as requested by the Project Manager and / or the charity's senior management
- Adhering at all times to the charity's policies and procedures

Person specification

Key requirements	Essential	Desirable
Degree (2:2 or better) in a computing science, science; or equivalent proven experience as a software Tester for a complex software development project	X	
In-depth working understanding of Salesforce administration; ADM201 certification	X	
Proven previous experience of software and technological testing and the testing lifecycle	X	
Experience of deployment of new functionality work packages to different environments using agreed tools	X	
Excellent verbal and written communication skills, and an ability to liaise effectively with a variety of stakeholders	X	
Strong analytical and problem solving skills	X	
Excellent attention to detail	X	
Flexible and adaptability depending on project requirements, with proven ability to work equally well both individually and in a team	X	
Extremely organised and able to work towards tight deadlines and under pressure at times	X	
ADM 201 Salesforce Administrator certification		X
Experience of working within an Agile and Scrum environment		X
Experience of testing within a Salesforce or MS Dynamics development team		X
Experience of testing for digital development projects		X
Experience of working within the software team of a medium to large size UK charity		X

This document is not a set of terms and conditions of your contract but a comprehensive guide indicating core responsibilities and accountabilities attributed to the role. We expect all our employees to share the values that are important to the organisation and behave in a way that reflect these in keeping with the competency framework.

All applicants for any post within Great Ormond Street Hospital Charity are required to declare any involvement, either directly or indirectly, with any firm, company or organisation that has a contract with the hospital or the charity. Failure to do so may result in an application being rejected, or, if it is discovered after appointment that such information is being withheld, then this may lead to dismissal.

The employee will have access to confidential information that may only be disclosed to parties entitled to receive it. Information obtained during the course of employment should not be used for any purpose other than that intended. Unauthorised disclosure of information is a disciplinary offence.

Great Ormond Street Hospital and the charity are regulated organisations and, as such, all employees must have their criminal record checked and their name checked against the Violent and Sex Offender Register.

You are required to comply with the regulations of the Human Rights Act 1998 during the course of your employment. Smoking is strictly forbidden on any charity or hospital premises and is considered a disciplinary offence.